

TQF 3 Course Specification

**Name of Higher Education Institute
Campus**

Naresuan University
Phitsanulok Campus

Section 1 General Information

1. Course Code and Course Title	001213 English 3
2. Credits	3 (2-2-5)
3. Curriculum and Course Category	General Education, Language Section
4. Lecturers in Charge and Course Lecturers	<ol style="list-style-type: none">1. Mr. Paul Freund, Course Coordinator2. Ms. Vimani Madugalle, Assistant Course Coordinator3. Ms. Amilya Warusawitharane4. Mr. Andy Cubalit5. Ms. Cherrylyn Mahipos6. Mr. Christopher Cook7. Ms. Claudine Malis8. Ms. Daisy Gonzales9. Mr. Delano Chantengco10. Ms. Dulshani Muthunayekege11. Mr. Edwin Echevarria12. Mr. Jehoiade Rabaya13. Ms. Joan Sareno14. Mr. John Griffee15. Mr. Josh O'Brien16. Ms. Judely Canete17. Mr. Kenje Gunda18. Mr. Melvin Garin19. Mr. Nigel Bragg20. Mr. Prospero Igupen21. Mr. Reggie Hinoguin22. Mr. Rey Saluba23. Mr. Robert Yong24. Mr. Vincent Martinez25. Ms. Vinthiya Balachandran26. Asst. Prof. Dr. Rungsang Nakrumpai27. Dr. Jantima Methaneethorn28. Mr. Don August G. Delgado29. Ms. Hattaya Konkayun30. Mr. Pornthep Katchamas31. Mr. Asep Setiadi32. Ms. Piyahathai Singhasak33. Ms. Sukanda Kongkaew

	34. Mr. Chukiat Jantawee
5. Academic Semester/Year of Study	Semester 1, Academic Year 2016
6. Pre-requisite	-none-
7. Co-requisite	-none-
8. Venue of Study	<u>Lecture Hours</u> : Queen Sirikit (QS) Building <u>Self-Study Hours</u> : Naresuan University Language Centre (NULC), Naresuan University Library, etc.
9. Date of Latest Revision	July 6, 2016

Section 2 Goals and Objectives

1. Course Goals	To enable the students to have the knowledge and skills of the English language in the following areas: listening, speaking, reading and grammar, to be used in different contexts.
2. Objectives for Course Development/Revision	2.1 To make the course up-to-date and relevant to the changing situations. 2.2 To make the course relevant to the qualification framework specified by the curriculum and the university. 2.3 To promote course activities that encourage continual learning.

Section 3 Course Characteristics and Operation

1. Course Description	Develop the English listening, speaking and reading skills, and grammar for communicative purposes in various contexts.
2. Number of Hours /Semester	Lecture: 60 hours Self-Study: 75 hours
3. Number of Hours/Week for a Lecturer to Provide Consultation and Advice to Individual Students	3.1 Lecturers allocate 10-15 minutes after each lecture for Q&A. 3.2 Lecturers provide a channel for lecturer-students communication through e-mail and/or social networks. 3.3 Lecturers communicate with individual students or individual sections through the e-registrar system provided by Division of Education Services.

Section 4 Development of Students' Learning Outcomes

Learning Outcomes	Details	Curriculum Mapping Index
1. Morality and Ethics		
1.1 Morality and Ethics to be Developed	1.1.1 The morality and ethics necessary for living: discipline, responsibility for self and society, punctuality, appropriate time management for learning and good learning behavior 1.1.2 Participation in group work	1.1/1D: 15 1.2/2D: 2
1.2 Teaching Methods	1.2.1 Explain the students' roles in the course, the course goals and acceptable behaviors. 1.2.2 Explain the rules and regulations of the course and of the lecturers. Set up rules with the students for class instruction and learning in order to establish a mutual agreement for teaching and learning. 1.2.3 Keep to the rules and regulations that have been mutually agreed upon.	
1.3 Evaluation Methods	1.3.1 Participation and performance during the lecture hours 1.3.2 Assignments in the Workbook 1.3.3 Online Practice Exercises 1.3.4 Participation in group work and group acceptance 1.3.5 Achievement of the group work showing dedication at work 1.3.6 Overall quality of honesty (from the originality of the work)	1.1: 10 1.1: 1 1.1: 2 1.2: 2 1.3/2A and 4.2/2B: 1 1.4: 3
2. Knowledge		
2.1 Knowledge to be Acquired	2.1.1 The recognition of the ASEAN's and global community's cultures and ways of life, and the knowledge of the cultures and the changes in the ways of living of English-speaking countries and others 2.1.2 The knowledge and understanding of the English language in relevance to the ways of living in the current situations, the problem-solving, problem-responding and obstacle-tackling skills, and problem-solving skills for teamworking	2.2: 12 2.3: 33
2.2 Teaching Methods	2.2.1 Four hours of lecture/week focusing on lecturing on the specified contents and giving relevant examples; and practicing the listening,	

	speaking, reading and writing skills on topics related to the students' daily life to connect classroom lessons to hands-on practice.. 2.2.3 Five self-study hours/week focusing on reviewing the lessons and doing review exercises in the online Workbook.	
2.3 Evaluation Methods	2.3.1 Mid-term examination and final examination 2.3.2 Workbook assignments (online exercises for the review and self-study hours) 2.3.3 Assignments related to class lessons Unit Progress Tests	2.2: 12, 2.3: 26 2.3: 4 2.3: 3
3. Cognitive Skills		
3.1 Cognitive Skills to be Developed	3.1.1 The English language skills used appropriately and logically as required by the situations 3.1.2 Creative thinking demonstrated in individual and group activities based on the use of the English language	3.1: 15 3.2/1C: 3
3.2 Teaching Methods	3.2.1 Lectures and practices focusing on the listening, speaking, reading and writing skills and grammar as foundations for the appropriate use of the English language 3.2.2 External reading exercises assigned as individual reading practice in order to hone the reading skills for future English language proficiency tests.	
3.3 Evaluation Methods	3.3.1 Midterm examination and final examination 3.3.2 Exercises and assignments as individual, pair and group work 3.3.2 Online practice exercises and assignments	3.1: 12 3.1: 1 3.1: 2
4. Interpersonal Skills and Responsibility		
4.1 Interpersonal Skills and Responsibility to be Developed	4.1.1 Communicative skills and IT skills via group activities 4.1.2 Group harmony and responsibility	4.1/3B: 1 4.2/2B: 1
4.2 Teaching Methods	4.2.1 Responsibility for the individual time management to complete and hand in the assignments in time 4.2.2 Interpersonal relationship and group work	
4.3 Evaluation Methods	4.3.1 Online workbook assignments, 4.3.2 External reading	4.1/3B: 1 4.2/2B: 1
5. Numerical Analysis,		

Communication and Information Technology Skills		
5.1 Numerical Analysis, Communication and Information Technology Skills to be Developed	5.1.1 The understanding and ability for content summarization for communication 5.1.2 The ability to apply learning IT media for self-study	5.1: 10 5.1/3A: 3 5.2/3A: 2
5.2 Teaching Methods	5.2.1 Practices in communication skills through class assignments 5.2.2 Practices in IT skills through online Workbook assignments 5.2.3 Class lectures and lessons	
5.3 Evaluation Methods	5.3.1 Mid-term examination and final examination 5.3.2 Class practices and assignments 5.3.3 Online Workbook assignments	5.4/3A: 8 5.1/3A: 3 5.3/3A: 1
6. Psychomotor		
6.1 Psychomotor Skills to be Developed	6.1.1 Practice the language skills, the use of English for communication and personality development through group activities and internationally recognized online IT system.	6.2
6.2 Teaching Methods	6.2.1 Class practices and assignments 6.2.2 Online Workbook assignments	
6.3 Evaluation Methods	6.3.1 Class practices and assignments 6.3.2 Online Workbook assignments 6.3.3 External reading practice	

Section 5 Lesson Plan and Evaluation

1. Lesson Plan

Week	Unit and Topic	Lesson Content	Online Workbook
1	Course Introduction	- Course introduction (based on the course syllabus in TQF 3) - Introduction to the textbook, workbook, course activities and assessment criteria - Textbook purchase	- Course introduction - Textbook purchase

2	Unit 1: Communicating	1A: Ask and answer personal questions 1B: Talk about how people communicate	1A, 1B
3	Unit 1: Communicating	1C: Greet people and end conversations (1D: Writing a personal e-mail)	1C
4	Unit 2: Travel and Tourism	2A: Talk about past holidays 2B: Describe difficult journeys	2A, 2B
5	Unit 2: Travel and Tourism	2C: Ask for information in a public place (2D: Write a travel blog)	2C
6	Unit 3: Money	3A: Talk about experiences of generosity 3B: Talk about spending and saving money	3A, 3B
7	Unit 3: Money	3C: Talk to people in shops (3D: Write an update e-mail)	3C
8	MIDTERM EXAMINATION		
9	Unit 4: Social Life	4A: Talk about your plans for celebrations 4B: Plan a day out in the city	4A, 4B
10	Unit 4: Social Life	4C: Make social arrangements (4D: Write and reply to invitations)	4C
11	Unit 5: Work	5A: Talk about what people do at work 5B: Talk about your future career	5A, 5B
12	Unit 5: Work	5C: Make offers and suggestions (5D: Write a job application)	5C

13	Unit 6: Problems and Advice	6A: Give advice on common problems 6B: Describe extreme experiences	6A, 6B
14	Unit 6: Problems and Advice	6C: Ask for and give advice (6D: Write an e-mail giving advice)	6C
15	Review	Lesson review	Lesson review
16	Review	Lesson review	Lesson review
17-18	FINAL EXAMINATION		

2. Plan for Learning Outcome Evaluation

Item	Activities	Week	Percentage	Learning Outcome Index
1	Midterm Examination - Grammar - Reading - Conversation - Vocabulary - First External Reading	8	30	2.2: 6 3.1: 6, 2.3: 7 2.3: 6 5.1: 10, 1.1/1D: 2, 2.3: 3, 3.1: 2, 5.2/3A: 2
2	Final Examination - Grammar - Reading - Conversation - Vocabulary - Second External Reading	17	30	2.2: 6 3.1: 6, 2.3: 7 2.3: 6 5.1: 10, 1.1/1D: 2, 2.3: 3, 3.1: 2, 5.2/3A: 2
3	Online Workbook	1-16	10	1.4/1D: 3, 1.1/1D: 2, 4.1/ 3B: 1
4	Assignments	1-16	20	1.2/2D:2, 3.2/1C: 3, 4.1/3B: 1, 1.3/2A: 4. 4.2/2B: 1, 5.1/3A: 3, 1.1/1D: 1, 2.3: 4, 3.1: 1
5	Attendance	1-16	10	1.1/1D: 5
	Total		100	

IMPORTANT INFORMATION

All students are required to attend at least 80% of the classes. Students who have been absent from classes for more than 6 times will be disqualified from the Final Examination. Students who have been disqualified from the Final Examination must withdraw from the course or they will receive an F as the course grade.

CALCULATION OF ATTENDANCE POINTS

0 absences = 10 points

1 absence = 9 points

2 absences = 8 points

3 absences = 7 points

4 absences = 6 points

5 absences = 5 points

6 absences = 4 points, UNIVERSITY NOTIFICATION

7 absences = COURSE FAILURE

3. Assessment and Evaluation Criteria

The assessment and evaluation criteria for course 001213 are as follows:

80 % and above	= A	55-64 %	= C
75-79 %	= B+	50-54 %	= D+
70-74 %	= B	45-49 %	= D
65-69 %	= C+	Below 45 %	= F

Section 6 Teaching and Learning Resources

1. Textbooks

Adrian Doff, Craig Thaine, Herbert Puchta, Jeff Stranks, Peter Lewis-Jones. Cambridge English Empower Pre-Intermediate Student's Book, Level B1. Cambridge University Press, 2015.

Lynda Edwards, with Ruth Gairns, Stuart Redman, Wayne Rimmer. Cambridge English Empower Pre-Intermediate Teacher's Book, Level B1. Cambridge University Press, 2015.

2. Online Workbook

<http://cambridgelms.org/empower>

3. Suggested Documents and Information

English language learning media at NULC, NU Library, etc.

Section 7 Course Evaluation and Revision

1. Strategies for the Evaluation of Course Effectiveness by Students

1.1 Evaluate the course lecturers according to the criteria set by Naresuan University.

1.2 Evaluate the course instruction according to the criteria set by Division of General Education.

2. Strategies for the Evaluation of Course Instruction

2.1 Evaluate the course lecturers through the e-registrar system.

2.2 Evaluate the course instruction according to the criteria set by Division of General Education.

2.3 Evaluate the students' performances and learning outcomes according to the specified framework for learning outcomes.

2.4 Evaluate the overall performances based on the consultations and observations of the teaching team.

3. Improvement of Course Instruction

3.1 Improve the course instruction based on the course evaluation results.

3.2 Hold lecturer meetings to share opinions and viewpoints among the teaching team to improve the course instruction.

4. Verification of the Students' Achievement Results

The assessment and evaluation criteria are set according to the specified learning outcomes of the course and based on the guideline set by the university. The evaluation and assessment process is transparent and all the details can be verified and attested.

5. The Revision and Plan to Improve the Effectiveness of the Course

The revision to improve the effectiveness of the course is held annually based on the results of the learning outcomes and the discussions from the meetings of the teaching team.