

TQF 3 Course Specification

Name of Higher Education Institute

Naresuan University
Phitsanulok Campus

Section 1 General Information

1. Course Code and Course Title	001211 English 1
2. Credits	3 (2-2-5)
3. Curriculum and Course Category	General Education, Language Section
4. Lecturers in Charge and Course Lecturers	<ol style="list-style-type: none"> 1. Mr. Reggie Dalman Hinoguin 2. Ms. Daisy Gonzales 3. Mr. Melvin Garin 4. Ms. Judely C. Canete 5. Mr. John Richard Griffee 6. Ms. Vinthiya A. Balachandran 7. Ms. Cherrylyn Mahipos 8. Mr. Andy Noces Cubalit 9. Ms. Claudine Malis 10. Mr. Christopher James Cook 11. Mr. Nigel Paul Bragg 12. Mr. Jehoiade Rabaya 13. Mr. Delano Chantengco 14. Mr. Vincent Martinez 15. Ms. Dulshani Muthunayekege 16. Mr. Edwin Echevarria 17. Mr. Prospero Igupen 18. Ms. Vimani Madugalle 19. Ms. Amilya Warusawithane 20. Mr. Rey Saluba 21. Ms. Joan Sareno 22. Mr. Kenje Gunda 23. Mr. Robert Yong 24. Dr. Jantima Methaneethorn 25. Dr. Sutthawan Sriwantaneeyakul 26. Dr. Rujirat Chaisaeng 27. Aj. Duangporn Thongnoi 28. Dr. Tamrongluck Euanakarin 29. Aj. Suvimol Jaiyot 30. Dr. Athit Pongpanich 31. Asst. Prof. Dr. Sirimas Hengrasmee 32. Asst. Prof. Dr. Sant Chansomsak 33. Asst. Prof. Dr. Sasima Charoenkit 34. Asst. Prof. Dr. Nattika Navapan 35. Asst. Prof. Dr. Chanchira Wasuntarawat 36. Asst. Prof. Dr. Rungsang Nakrumpai 37. Ajarn Hatthaya 38. Asst. Prof. Dr. Orasa Tetiwat

5. Academic Semester/Year of Study	Semester 1, Academic Year 2016
6. Pre-requisite	-none-
7. Co-requisite	-none-
8. Venue of Study	<u>Class Hours</u> : Queen Sirikit (QS) Building <u>Self-Study Hours</u> : Naresuan University Language Centre (NULC), Naresuan University Library, etc.
9. Date of Latest Revision	December 21, 2015

1. Section 2 Goals and Objectives

1. Course Goals	To enable the students to have the knowledge and skills of the English language in the following areas: listening, speaking, reading and grammar, to be used in different contexts.
2. Objectives for Course Development/Revision	2.1 To make the course up-to-date and relevant to the changing situations. 2.2 To make the course relevant to the qualification framework specified by the curriculum and the university. 2.3 To promote course activities that encourage continual learning.

2. Section 3 Course Characteristics and Operation

1. Course Description	Develop the English listening, speaking and reading skills, and grammar for communicative purposes in various contexts.
2. Number of Hours /Semester	Lecture: 30 hours Extra Tutorial: -none- Class Hours 30 hours Self-Study: 75 hours
3. Number of Hours/Week for a Lecturer to Provide Consultation and Advice to Individual Students	3.1 Lecturers allocate 10-15 minutes after each lecture for Q&A. 3.2 Lecturers provide a channel for lecturer-students communication through e-mail and/or social networks. 3.3 Lecturers communicate with individual students or individual sections through the e-registrar system provided by Division of Education Services.

3. Section 4 Development of Students' Learning Outcomes

Learning Outcomes	Details	Curriculum Mapping Index
1. Morality and Ethics		
1.1 Morality and Ethics to be Developed	1.1.1 The morality and ethics necessary for living: discipline, responsibility for self and society, punctuality, appropriate time management for learning and good learning behavior 1.1.2 Participation in group work	1.1/2A: 15 1.2/2B: 2
1.2 Teaching Methods	1.2.1 Explain the students' roles in the course, the course goals and acceptable behaviors.	

	<p>1.2.2 Explain the rules and regulations of the course and of the lecturers. Set up rules with the students for class instruction and learning in order to establish a mutual agreement for teaching and learning.</p> <p>1.2.3 Keep to the rules and regulations that have been mutually agreed upon.</p>	
1.3 Evaluation Methods	<p>1.3.1 Participation and performance during the lecture and class exercises</p> <p>1.3.2 Assignments in the Workbook</p> <p>1.3.3 Participation in group work and group acceptance</p>	<p>1.1/2A: 10</p> <p>1.1/2A: 5</p> <p>1.2/2B: 2</p>
2. Knowledge		
2.1 Knowledge to be Acquired	<p>2.1.1 The knowledge and understanding of the significance of the English language in relevance to being members of the world's citizens</p> <p>2.1.2 The recognition of the ASEAN's and global community's cultures and ways of life, and the knowledge of the cultures and the changes in the ways of living of English-speaking countries and others</p> <p>2.1.3 The knowledge and understanding of the English language in relevance to the ways of living in the current situations, the problem-solving, problem-responding and obstacle-tackling skills, and problem-solving skills for teamwork</p>	<p>2.2/1A: 6</p> <p>2.4/1A: 12</p> <p>2.6/1A: 12</p> <p>2.6/2D: 3.75</p> <p>2.6/1E: 1</p>
2.2 Teaching Methods	<p>2.2.1 Two hours of lecture/week focusing on lecturing on the specified contents and giving relevant examples; and practicing the listening, speaking, reading and writing skills on topics related to the students' daily life to connect classroom lessons to hands-on practice.</p> <p>2.2.2 Two class exercises /week focusing on practicing the listening and speaking skills on specified topics.</p> <p>2.2.3 Five self-study hours/week focusing on reviewing the lessons and doing review exercises in the Workbook</p> <p>2.2.4 Two Self-Access Experience hours/semester in which the section lecturers take their classes to the Self-Access Centre of NULC and introduce them to the activities and services provided by the Centre for self-study.</p>	
2.3 Evaluation Methods	<p>2.3.1 Mid-term examination and final examination</p> <p>2.3.2 Workbook assignments (online exercises for the review and self-study hours)</p> <p>2.3.3 Listening and speaking exercises and assignments as individual, pair and group work (class exercises)</p> <p>2.3.4 Self-Access experience assignments</p>	<p>2.2/1A: 6</p> <p>2.6/2D: 3.75</p> <p>2.6/2D: 3.75</p> <p>2.6/2D: 3.75</p>

3. Cognitive Skills		
3.1 Cognitive Skills to be Developed	3.1.1 The English language skills used appropriately and logically as required by the situations 3.1.2 Creative thinking demonstrated in individual and group activities based on the use of the English language	3.1/1D: 17 3.2/1C: 2
3.2 Teaching Methods	3.2.1 Lectures and practices focusing on the listening, speaking, reading and writing skills and grammar as foundations for the appropriate use of the English language 3.2.2 Listening and speaking exercises and assignments as individual, pair and group work to stimulate creative thinking based on the use of the English language	
3.3 Evaluation Methods	3.3.1 Midterm examination and final examination 3.3.2 Listening and speaking exercises and assignments as individual, pair and group work	3.1/1D: 12 3.1/1D: 5
4. Interpersonal Skills and Responsibility		
4.1 Interpersonal Skills and Responsibility to be Developed	4.1.1 Responsibility for the workbook assignments, class assignments and Self-Access Experience assignments	4.1/2D: 5.25
4.2 Teaching Methods	4.2.1 Responsibility for the individual time management to complete and hand in the assignments in time	
4.3 Evaluation Methods	4.3.1 Workbook assignments, class assignments and Self-Access Experience assignments	4.1/2D: 5.25
5. Numerical Analysis, Communication and Information Technology Skills		
5.1 Numerical Analysis, Communication and Information Technology Skills to be Developed	5.1.1 The understanding and ability for Thai-English translation and content summarization for communication 5.1.2 The ability to apply learning IT media for self-study 5.1.3 The skills to understand and take part in English conversations and communication	5.1/3A: 3 5.2/3A: 5 5.3/3A: 1 5.4/3A: 8
5.2 Teaching Methods	5.2.1 Practices in communication skills through class assignments and Self-Access Experience assignments 5.2.2 Practices in IT skills through online Workbook assignments and Self-Access Experience assignments 5.2.3 Class lectures and lessons	
5.3 Evaluation Methods	5.3.1 Mid-term examination and final examination 5.3.2 Class practices and assignments 5.3.3 Online Workbook assignments 5.3.4 Self-Access assignments	5.4/3A: 8 5.1/3A: 3 5.3/3A: 1 5.2/3A: 5

6. Psychomotor		
6.1 Psychomotor Skills to be Developed	6.1.1 Practice the language skills, the use of English for communication and personality development through group activities and internationally recognized online IT system.	6.2/1B: 1
6.2 Teaching Methods	6.2.1 Class practices and assignments 6.2.2 Online Workbook assignments 6.2.3 Self-Access assignments	
6.3 Evaluation Methods	6.3.1 Class practices and assignments 6.3.2 Online Workbook assignments 6.3.3 Self-Access assignments	6.2/1B: 1 6.2/1B: 1 6.2/1B: 1

Section 5 Lesson Plan and Evaluation

1. Lesson Plan

Week	Unit/Topic	Lesson Contents		Workbook
1 Aug. 8 – 12	Course Introduction	- Course introduction (based on the course syllabus in TQF 3) - Introduction to the textbook, workbook, course activities and assessment criteria - Textbook purchase	- Course introduction - Welcome p. 6 - 8 - Classroom Language - Classroom Rules - How to answer the Unit Progress Test	
2 Aug. 15 – 19	Unit 1: People	1A: Talk about where you're from 1. Listening and Reading 2. Vocabulary - <i>Countries and Nationalities</i> 3. Grammar - <i>be: positive and negative</i> 4. Speaking	1B: Talk about people you know 1. Reading 2. Vocabulary - <i>Personality adjectives</i> 3. Listening 4. Grammar - <i>be: questions and short answers</i> 5. Speaking	Unit 1: People A. Grammar - Vocabulary - Pronunciation B: Grammar - Vocabulary - Pronunciation
3 Aug. 22 – 26	Unit 1: People	1C: Ask for and give information 1. Listening 2. Useful Language - <i>Asking for and giving information</i> 3. Listening 4. Conversation Skills 5. Pronunciation - Consonant groups 6. Speaking	1D: Write an online profile (Optional) 1. Speaking and Listening 2. Reading 3. Writing Skills - <i>Capital letters and punctuation</i> 4. Writing Unit 1 Review and extension Homework - Unit progress test (Online)	Unit 1: People C: - Useful Language - Pronunciation D: (Optional) - Reading - Writing Review Video

4 Aug. 29 Sept. 2	Unit 2: Work and Study	2A: Talk about jobs 1. Reading and Listening 2. Vocabulary - <i>Jobs</i> 3. Grammar - <i>Present simple: positive and negative</i> 4. Speaking	2B: Talk about study habits 1. Reading 2. Vocabulary - <i>Studying</i> 3. Listening 4. Vocabulary - <i>Time</i> 5. Grammar - <i>Present simple: questions</i> 6. Speaking	Unit 2: Work and Study A. Grammar - Vocabulary - Pronunciation B: Grammar - Vocabulary
5 Sept. 5 – 9	Unit 2: Work and Study	2C: Ask for things and reply 1. Listening 2. Useful Language - <i>Asking for things and replying</i> 3. Conversation Skills - <i>Reacting to news</i> 4. Pronunciation - <i>Sound and spelling: ou</i> 5. Speaking	2D: Write an online profile (Optional) 1. Speaking and Listening 2. Reading 3. Writing Skills - <i>Spelling</i> 4. Writing Unit 2 Review and extension Homework - Unit progress test (Online)	Unit 2: Work and Study C: - Useful Language - Pronunciation D: (Optional) - Reading - Writing Review Video
6 Sept. 12 - 16	Unit 3: Daily life	3A: Talk about routines 1. Reading 2. Grammar - <i>Position of adverb of frequency</i> 3. Listening 4. Vocabulary - <i>Time expressions</i> 5. Speaking	3B: Talk about technology in your life 1. Reading 2. Vocabulary - <i>Technology</i> 3. Listening 4. Grammar - <i>have got</i> 5. Speaking	Unit 3: Daily Life A. Grammar - Vocabulary - Pronunciation B: Grammar - Vocabulary - Pronunciation
7 Sept. 19 - 23	Unit 3: Daily life	3C: Make arrangements 1. Listening 2. Useful Language - <i>Making arrangements</i> 3. Pronunciation - <i>Main stress</i> 4. Conversation skills - <i>Thinking about what you want to say</i> 5. Speaking	3D: Write an online profile (Optional) 1. Speaking and Listening 2. Reading 3. Writing Skills - <i>Inviting and replying</i> 4. Writing and speaking Unit 3 Review and extension Homework - Unit progress test (Online)	Unit 3: Daily Life C: - Useful Language - Pronunciation D: (Optional) - Reading - Writing Review Video
8 Sept. 26 – 30	MIDTERM EXAMINATION September 26 - 30			

9 Oct. 3 - 7	Unit 4: Food	4A: Talk about the food you want 1. Reading 2. Grammar - <i>Countable and uncountable nouns</i> 3. Vocabulary - <i>Food</i> 4. Listening 5. Grammar - <i>a/an, some, any</i> 6. Speaking	4B: Talk about the food you eat everyday 1. Reading 2. Vocabulary - <i>Cooking</i> 3. Listening 4. Grammar - <i>Quantifiers: much, many, a lot</i> 5. Speaking	Unit 4: Food A. Grammar - Vocabulary - Pronunciation B: Grammar - Vocabulary
10 Oct. 10 – 14	Unit 4: Food	4C: Arrive and order a meal at a restaurant 1. Listening 2. Useful Language - <i>arriving at a restaurant</i> 3. Listening 4. Useful Language - <i>Ordering a meal in a restaurant</i> 5. Pronunciation - <i>Word groups</i> 6. Conversation Skills - <i>Changing what you say</i> 7. Speaking	4D: Write a blog about something you know how to do (Optional) 1. Speaking and Listening 2. Reading 3. Writing Skills - <i>Making the order clear</i> 4. Writing Unit 4 Review and extension Homework - Unit progress test (Online)	Unit 4: Food C: - Useful Language - Pronunciation D: (Optional) - Reading - Writing Review Video
11 Oct. 17 – 21	Unit 5: Places	5A: Talk about towns 1. Reading 2. Vocabulary - <i>Places in a city</i> 3. Grammar - <i>there is/there are</i> 4. Speaking	5B: Describe rooms and furniture in your home 1. Vocabulary - <i>Furniture</i> 2. Listening 3. Grammar - <i>Possessive pronouns and possessives</i> 4. Speaking	Unit 5: Places A. Grammar - Vocabulary - Pronunciation B: Grammar - Vocabulary - Pronunciation
12 Oct. 24 – 28	Unit 5: Places	5C: How to ask for and give directions 1. Listening 2. Conversation Skills - <i>Checking what other people say</i> 3. Listening 4. Useful Language - <i>Asking for and giving directions</i> 5. Pronunciation - <i>Sentence stress</i> 6. Speaking	5D: Write a description of your neighborhood (Optional) 1. Speaking and Listening 2. Reading 3. Writing Skills - <i>Linking ideas with and, but and so</i> 4. Writing Unit 5 Review and extension Homework - Unit progress test (Online)	Unit 5: Places C: - Useful Language - Pronunciation D: (Optional) - Reading - Writing Review Video

13 Oct. 31 - Nov. 4	Unit 6: Family	6A: Talk about your family and family history 1. Vocabulary - <i>Family</i> 2. Listening 3. Grammar - <i>Past simple: be</i> 4. Vocabulary - <i>Years and dates</i> 5. Speaking	6B: Talk about past activities and hobbies 1. Reading 2. Grammar - <i>Past simple: positive</i> 3. Listening 4. Vocabulary - <i>past simple irregular verbs</i> 5. Speaking	Unit 6: Family A. Grammar - Vocabulary - Pronunciation B: Grammar - Vocabulary - Pronunciation
14 Nov. 7 – 11	Unit 6: Family	6C: Leave a voicemail message and ask for someone on the phone 1. Listening 2. Useful Language - <i>Leaving a voicemail message</i> 3. Listening 4. Useful Language - <i>Asking for someone on the phone</i> 5. Conversation Skills - <i>asking someone to wait</i> 6. Pronunciation - <i>Sound and spelling: a</i> 7. Speaking	6D: Write a life story (Optional) 1. Listening and speaking 2. Reading 3. Writing Skills - <i>Linking ideas in the past</i> 4. Writing and speaking Unit 6 Review and extension Homework - Unit progress test (Online)	Unit 6: Family C: - Useful Language - Pronunciation D: (Optional) - Reading - Writing Review Video
15 Nov. 14 – 18	-Extra Activities -Review	Extra Activities Lesson review	Extra Activities Lesson review	
16 Nov. 21–25	Lesson review			
17 Nov. 28 Dec. 9	FINAL EXAMINATION November 28 – December 9			

2. Plan for Learning Outcome Evaluation

Item	Activities	Week	Percentage	Learning Outcome Index
1	Midterm Examination - Conversation - Grammar in Context - Vocabulary - Reading -Extensive Reading	5	30	5.4/3A: 4, 2.2/1A: 3 2.6/1A: 6 3.1/1D: 6 2.4/1A: 6
2	Final Examination** - Conversation - Grammar in Context - Vocabulary - Reading -Extensive Reading	9	30	5.4/3A: 4, 2.2/1A: 3 2.6/1A: 6 3.1/1D: 6 2.4/1A: 6

3	Class Activities/Exercises - Individual/Pair/Group Tasks	1-8	15	Responsibility 1.1/2A: 5 Performance 1.1/2A: 2, 1.1/2A: 3, 1.2/2B: 2, 5.3/3A: 1 Understanding 3.1/1D: 5, 5.1/3A: 3, 2.6/1E: 1, 6.2/1B: 1 Problem-Solving Skills 2.6/2D: 3.75, 3.2/1C: 2
4	Online Workbook	1-8	10	Responsibility 1.1/2A: 5, 4.1/2D: 1.25 Performance 1.1/2A: 2, 1.1/2A: 3 Understanding 3.1/1D: 5 Problem-Solving Skills 2.6/2D: 3.75
5	Self-Access Experience	1-16	5	Responsibility 1.1/2A: 5 Skills 5.2/3A: 5
6	Attendance	1-8	10	Responsibility 1.1/2A: 5
	Total		100	

NOTES

All students are required to attend at least 80% of the classes. Students who have been absent from more than 6 two hour classes will be disqualified from the final examination. Students who have been disqualified from the final examination must withdraw themselves from the course or they will receive an F as the final grade.

CALCULATION OF ATTENDANCE POINTS

0 absences = 10 points

1 absence = 9 points

2 absences = 8 points

3 absences = 7 points

4 absences = 6 points

5 absences = 5 points

6 absences = 4 points, UNIVERSITY NOTIFICATION

7 absences = COURSE FAILURE

3. Assessment and Evaluation Criteria

The assessment and evaluation criteria for course 001211 are as follows:

80 % and above	= A	55-64 %	= C
75-79 %	= B+	50-54 %	= D+
70-74 %	= B	45-49 %	= D
65-69 %	= C+	Below 45 %	= F

Section 6 Teaching and Learning Resources

1. Textbooks

Adrian Doff, Craig Thaine, Herbert Puchta, Jeff Stranks and Peter Lewis-Jones.
Cambridge English Empower Elementary Student's Book (A2: Elementary)

Tim Foster with Ruth Gairns, Stuart Redman, and Wayne Rimmer. Cambridge English Empower Elementary Teacher's Book (A2: Elementary)

Peter Anderson. Cambridge English Empower Elementary Workbook with Answers (A2: Elementary)

2. Teachers additional resources

Presentation Plus DVD-ROM
Class Audio CDs

3. Online Workbook (cambridgelms.org/empower)

5. Other Suggested Documents and Information

English language learning media at NULC, NU Library, etc.

Section 7: Course Evaluation and Revision

1. Strategies for the Evaluation of Course Effectiveness by Students

- 1.1 Evaluate the course lecturers according to the criteria set by Naresuan University.
- 1.2 Evaluate the course instruction according to the criteria set by Division of General Education.

2. Strategies for the Evaluation of Course Instruction

- 2.1 Evaluate the course lecturers through the e-registrar system.
- 2.2 Evaluate the course instruction according to the criteria set by Division of General Education.
- 2.3 Evaluate the students' performances and learning outcomes according to the specified framework for learning outcomes.
- 2.4 Evaluate the overall performances based on the consultations and observations of the teaching team.

3. Improvement of Course Instruction

- 3.1 Improve the course instruction based on the course evaluation results.
- 3.2 Hold lecturer meetings to share opinions and viewpoints among the teaching team to improve the course instruction.

4. Verification of the Students' Achievement Results

The assessment and evaluation criteria are set according to the specified learning outcomes of the course and based on the guideline set by the university. The evaluation and assessment process is transparent and all the details can be verified and attested.

5. The Revision and Plan to Improve the Effectiveness of the Course

The revision to improve the effectiveness of the course is held annually based on the results of the learning outcomes and the discussions from the meetings of the teaching team.